

British Parachute Association

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DEVELOPMENT COMMITTEE

Notes of the meeting held on
SATURDAY 20 JANUARY 2001 at 1315
HANOVER HOTEL, HINCKLEY, LEICESTERSHIRE.

Present: Ian Midgley - Chairman
 Kieran Brady
 Debbie Carter - Treasurer (Co-opted)
 Lesley Gale
 Dave Hickling
 Craig Poxon
 Lofty Thomas

In attendance: Sue Waterfield
 Lucie Wood

Purpose of meeting

This was a short meeting of the Development Committee to suggest ideas for the Action Plan Matrix for 2000/2001. These ideas should be achievable within 18 months.

Item 1

ELECTRONIC DATA STORAGE

Debbie Carter put it forward that current documents should be scanned and stored on disc rather than filed. This would include all forms. The discs would then be accessed by all members of BPA staff. The cost for this would be £7½K. Potential contacts should be given to Martin Shuttleworth.

Item 2

OFFICE EXTENSION

The office extension plans have been submitted and are now waiting for the money to be allocated. Richard Tregaskes has this in hand.

Ongoing

Item 3

FEASIBILITY STUDY (QUESTIONNAIRE)

The study would be to put the BPA questionnaire onto the website, which then would be available for downloading by members. The questionnaire should be easily understood and produced professionally at a cost of approximately £2000. Access to the questionnaire from the membership would require some type of safety system (security) before allowing completion of the form.

Item 4

Drop Zone Operators

Improved communications with Drop Zone operators to be achieved within 2000/2001

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