

# British Parachute Association

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## THE COUNCIL

Minutes of the meeting held on  
**TUESDAY 22 AUGUST 2000 at 1750**  
at the BPA Offices, 5 Wharf Way, Glen Parva, Leicester

<b>Present:</b>	Chris Allen	-	Chairman
	Mike Allum		
	Paul Applegate		
	Kieran Brady	-	Vice Chairman / Communications Chairman
	Chris Clements		
	Dave Hickling		
	Ian Midgley	-	Development Chairman
	John Saunders	-	Safety and Training Chairman
	Lofty Thomas		
	Richard Tregaskes		
<b>In attendance:</b>	Tony Butler	-	Technical Officer
	Jonathan Gretton	-	Financial Administrator (item 34)
	John Hitchen	-	NCSO
	Martin Shuttleworth	-	National Administrator
	Glen Turnbull	-	Development Officer
<b>Observers:</b>	Craig Poxon		
	Carl Williams		
<b>Apologies for absence:</b>	Tim Andrewes		
	Tye Boughen		
	Debbie Carter	-	Treasurer
	Dona Crum		
	Mick Danby		
	Lesley Gale	-	Editor, Skydive Magazine
	John Smyth	-	Competitions Chairman

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## ITEM

## MINUTE

032/00

**TO RECEIVE AND APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 20 JUNE 2000**

Ian Midgley proposed, and Kieran Brady seconded, approval of the minutes of the Council meeting on 20 June 2000 as a correct record, which carried unanimously.

**Approved**

**033/00**            **MATTER ARISING: STAFF SALARY REVIEW (minute 31/00)**

John Saunders (Staff Liaison Officer) tabled a proposal from the staff liaison group that staff salaries, other than for recent appointees, be increased by 3% in line with inflation; and that the salary of the NCSO should be brought in line with that of the Technical Officer in recognition of the increased responsibilities of the post. The increases would be backdated to 1 July 2000. Mr Hickling seconded the proposal.

**Carried unanimously**

**034/00**            **ACCOUNTS: 1 JULY 1999 - 30 JUNE 2000**

The audited accounts had been circulated. Ian Midgley proposed, and Kieran Brady seconded, their approval.

**Carried unanimously**

**035/00**            **RATIFICATION OF MINUTES OF MEETINGS OF THE SUBCOMMITTEES OF COUNCIL**

**35.1 Development Committee meeting on 20 June 2000**

The minutes of this meeting had been circulated. Ian Midgley proposed, and Lofty Thomas seconded, that they should be ratified and this carried unanimously.

**Ratified**

**35.2 Safety and Training Committee meeting on 10 August 2000**

The minutes of this meeting had been circulated. John Saunders (STC Chairman) reported that a Panel of Enquiry had put forward its recommendations to STC concerning a course held at Eaglescott in which the maximum number of students had been exceeded. STC had considered the recommendations of the Panel to be insufficient and had revised them. Those affected by the recommendations had a right of appeal pending ratification of the revised recommendations by the next STC meeting on Thursday 28 September, following which the minutes of that meeting would be circulated to the Council.

John Saunders proposed, and Paul Applegate seconded, that the STC minutes of 10 August be ratified and this carried unanimously.

**Ratified**

**35.3 Communications Committee meeting on 20 June 2000**

The minutes of this meeting had been circulated. Ian Midgley proposed, and Lofty Thomas seconded, that they be ratified and this carried unanimously.

**Ratified**

**35.4 Competitions Committee meeting on 9 August 2000**

The minutes of this meeting had been circulated. They were supported by a briefing note in absentia from John Smyth (Competitions Chairman).

Paul Applegate (Competitions Committee) summarised points relating to the Combined Nationals 2000, which Tim Andrewes (Vice Chairman, Competitions) was to discuss with the operator of the host drop zone.

Paul Applegate proposed, and Chris Clements seconded, that the minutes be ratified and this carried unanimously.

**Ratified**

36/00

**REPORTS ON SIGNIFICANT MATTERS FROM THIS AFTERNOON'S MEETINGS OF SUBCOMMITTEES OF THE COUNCIL**

**36.1 Communications Committee**

Kieran Brady (Chairman, Communications) reported that arrangements for distribution of the *Skydive Starter Mag* to first-time jumpers through affiliated drop zones were running smoothly. Lesley Gale (Editor, *Skydive Mag*) had been unable to attend today's meeting so discussion on the August issue had been held over to the next meeting.

**36.2 Development Committee**

Ian Midgley (Chairman, Development) reported that:

- car mileage expenses on approved BPA business had increased in line with inflation by 3% (approximately 1p per mile) in accordance with the Council's policy of an annual review
- the Committee had agreed to a spend of approximately £2K this autumn to upgrade the computer cabling in the BPA office, which lagged a generation behind the software and hardware
- the Committee recommended to the Council that BPA funds should be placed in an investment bond with HSBC.

Ian Midgley further reported that the HSBC capital-protected investment bond had the best track record and most reasonable charges of a number of similar products from different financial institutions that Jon Gretton (Financial Administrator) had investigated in consultation with Debbie Carter (Treasurer). It has been decided that £200,000 would be invested in a 3-year bond and the same amount in a 4-year bond. This was deemed prudent, as in the event of early termination capital protection would be forfeited. The cut-off date for investment in the current issue of the bond was 16 October 2000.

The Chairman of Council said that this was such a major investment he wished all Members of Council, including those not present, to have the opportunity to consider a written summary of the product in which the investment was being proposed. This was also important because Debbie Carter was not present to answer any questions tonight. He went on to state that any Council members who had issue with the investment were to bring it to his attention by 20 September 2000.

**Action: Financial Administrator**

Subject to the requirement that written information would be circulated well ahead of 20 September to all Members of Council, Ian Midgley proposed, and Richard Tregaskes seconded, the motion that the BPA invest £200,000 in a 4-year HSBC bond and £200,000 in a 3-year HSBC bond. In the event of any objection or serious problem being raised by a Member of Council, the investment would be postponed

and the matter would come back for further consideration at the next Council meeting.

**Carried unanimously**

**37/00      UK SPORTS COUNCIL MONITORING REPORT**

The Chairman reported that this had now been drafted, and edited by the Committee Chairmen and himself. It was due for submission to the Sports Council by 31 August.

**Action: National Administrator**

**38/00      REPORTS FROM CLUB REPRESENTATIVES**

Mike Allum (Regional Representative – South) reported on his visits to the London Parachute School and Hinton Skydive Centre. Kieran Brady (Regional Representative – North) had visited one centre and offered to visit two others in the north.

**39/00      ROYAL AERO CLUB MATTERS**

**39.1      RAeC Parliamentary Committee**

John Smyth (RAeC delegate) reported in absentia by a briefing note that Jim Crocker had revamped the RAeC Parliamentary Committee and was seeking nominations from appropriate bodies, including one from the BPA, for representatives to sit on it. Mr Smyth believed that Tony Knight, with his knowledge of CAA matters, would be the most appropriate BPA nominee and Mr Knight was willing for his name to go forward.

Kieran Brady proposed, and Paul Applegate seconded, the motion that Tony Knight be nominated by the BPA to join the RAeC Parliamentary Committee.

**Carried unanimously**

Ian Midgley proposed, and Kieran Brady seconded, that the BPA Council vest authority in Tony Knight to vote on behalf of the BPA at the RAeC Parliamentary Committee.

**Carried unanimously**

**Action: National Administrator**

**39.2 RAeC Awards**

John Smyth invited draft nominations for RAeC awards by forwarding a brief citation and cv to him in time for him to prepare a paper for consideration by the next meeting of the BPA Council on Tuesday 17 October.

**Action: All Council Members**

40/00

**APPLICATIONS FOR AFFILIATION, ETC**

**40.1 Application for Re-affiliation from Skydive Redlands (formerly Midland Skydiving)**

The club was moving from Chesterton to Redlands Farm at Swindon. The BPA office had notified affiliated clubs within a 50 mile radius. No objections had been received from them. Re-affiliation proposed by Kieran Brady, seconded by Chris Clements.

**Carried unanimously**

**40.2 Application for Affiliation from Skydive Wales**

Pembrey Airfield, Camarthenshire SA16 OHZ - CCI Carl Williams. Affiliation proposed by Kieran Brady, seconded by Ian Midgley.

**Carried unanimously**

**40.3 Application for Association from Ace Freefall Adventures (Carl Williams)**

To run AFF courses. Separate from Skydive Wales in case of any delay to the P&E for Skydive Wales. Association proposed by Ian Midgley, seconded by Richard Tregaskes.

**Carried unanimously**

Dave Hickling asked for a list of associated organisations, showing their nominated Affiliated drop zones.

**Action: Technical Officer**

41/00

**ARMY PARACHUTE ASSOCIATION PRIZEGIVING**

The Chairman had been invited to attend this event at Netheravon on Monday 28 August but would be unable to do so. He invited any other Member of Council to attend in his stead (Tony Butler and John Hitchen would also be attending from the staff).

42/00

**CONDOLENCES**

The Council joined the Chairman in sending their condolences to the family and friends of Nigel Thomas, Kev Waterhouse and David Limb who had recently deceased.

43/00

**DATE OF NEXT MEETING**

Tuesday 17 October 2000 at 1830 at the BPA Offices, Glen Parva, Leicester.

The meeting closed at 1825.

**Distribution:**

Council, Vice Presidents, Treasurer, Technical Officer, NCSO, National Administrator, Development Officer, Financial Administrator, Editor - Skydive Mag